

# GOVERNMENT COLLEGE FOR WOMEN (AUTONOMOUS)

KUMBAKONAM – 612 001

*Affiliated to Bharathidasan University*

DST - CURIE Sponsored Institution  
IV Cycle of Accreditation



☎ 0435 – 2401391

✉ principal@gcwk.ac.in



## SOFT SKILL TRAINING PROGRAM

Date: 01.06.2022 to 06.06.2022



*S. Arul*  
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Government College for Women (Autonomous)  
KUMBAKONAM.

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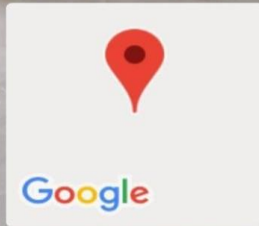
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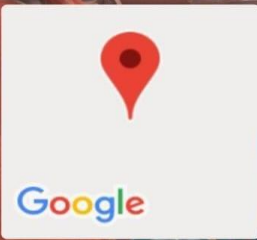
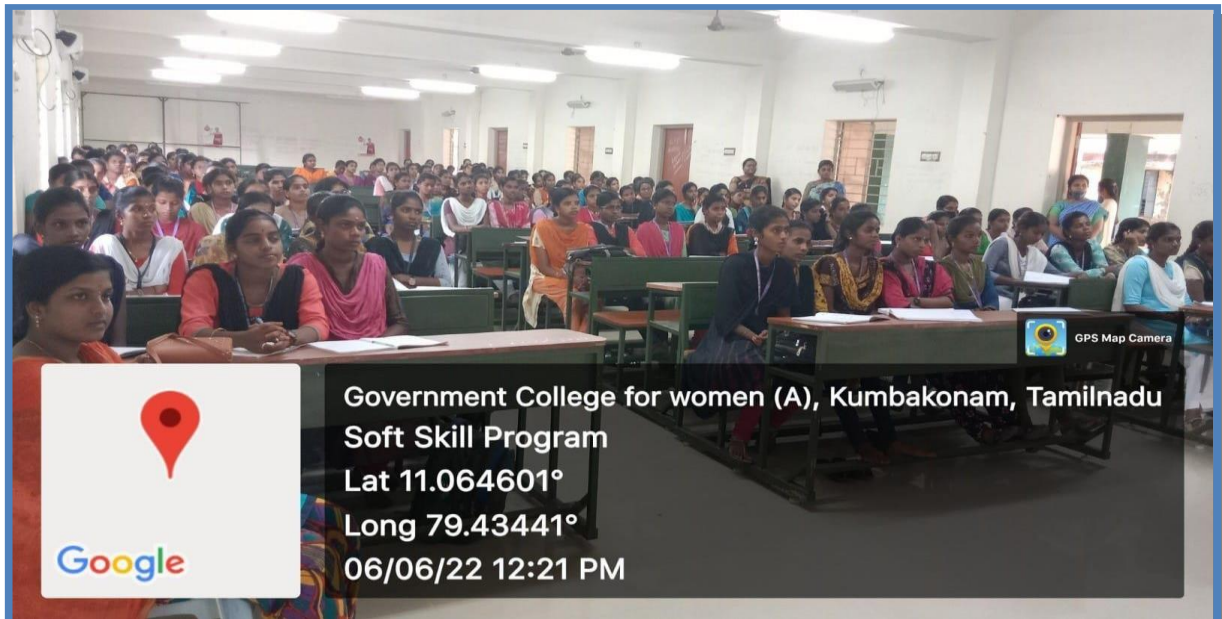


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Government College for women (A), Kumbakonam, Tamilnadu  
Soft Skill Program  
Lat 11.064601°  
Long 79.43441°  
06/06/22 12:20 PM



Government College for women (A), Kumbakonam, Tamilnadu  
Soft Skill Program  
Lat 11.064601°  
Long 79.43441°  
06/06/22 12:21 PM



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## TAMILNADU STATE COUNCIL FOR HIGHER EDUCATION

Dr. S. Krishnasamy,  
Member - Secretary

Lady Willingdon College Campus,  
Kamarajar Salai, Chennai - 600 005.  
Phone Off: (044) 2844 6486  
2844 5570

அ. சி. கிருஷ்ணசாமி  
Dr. S. Krishnasamy  
University  
30/5/22

Rc.No.2027/2022/B

Date: 24-05-2022

To  
The Principal,  
Government College for Women (A),  
Kumbakonam - 612 001.

Sir/Madam,

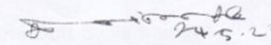
Sub: TANSCHÉ - Recurring expenditure for Creation of Soft Skill Centres in 62 Government Colleges for the year 2021-22 - Sending of Demand Draft - Reg.

- Ref: 1. G.O. (MS) No.5, Higher Education (H2) Dept. Dt.19-1-2013.  
2. G.O.(Ms)No.111, Higher Education (H2) Dept. Dt.09-05-2016.  
3. G.O.(D)No.187, Higher Education (H2) Dept. Dt.06-08-2021.  
4. G.O.(D)No.290, Higher Education (H2) Dept. Dt.06-12-2021.  
\*\*\*\*

In the G.O. first and second cited above, the Government have accorded sanction to create Soft Skill Centres in 62 Government Colleges. The Government also sanctioned Rs.2 lakhs as seed money (non-recurring) and Rs.2.5 lakhs (recurring). Accordingly, 30 and 32 Soft Skill Centres were created in Government Colleges during the academic year 2013-14 and 2016-17.

In the G.O. 3<sup>rd</sup> and 4<sup>th</sup> cited above, the Government have sanctioned for Rs.1,55,00,000/- recurring expenditure for creation of soft skill centres in 62 Government Colleges for the year 2021-22. Now the Tamil Nadu State Council for Higher Education is releasing of Rs.2,50,000/- for each college for the year 2021-22.

I request you to follow the guidelines strictly to spend the amount. The receipt of the DD bearing No.130853813 dated: 07-04-2022 for Rs.2,50,000/- may be acknowledged with stamped receipt.

  
MEMBER SECRETARY

Encl.: 1. Demand Draft 2. Guidelines.

Website : <https://tnsche.tn.gov.in>  
[tansche\\_edu@yahoo.co.in](mailto:tansche_edu@yahoo.co.in)



  
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## GUIDELINES

**Sub:** Guidelines for Implementation of Soft Skills Training in 62 Government Arts & Science College – Reg.

\*\*\*\*\*

As per G.O. (Ms) No.5 Dt.19-01-2013 and G.O. (Ms) No.111 Dt.9-5-2016 TANSCH has been conducting this programme in 62 Government Colleges. As Colleges have started functioning post COVID-19 in the regular mode, funds for Soft Skills training is being released for the 62 Government Arts & Science Colleges. The following guidelines may be used for the implementation of Soft Skills training for 500 III year UG students of the College from the recurring grant of Rs 2.50 lakhs:

- This programme is to be conducted without affecting the college working hours particularly it should be conducted only after college hours.
- A trained faculty member may be appointed as Coordinator for the Soft Skills programme. A sum of Rs.3000/- may be paid as honorarium to the Coordinator.
- A sum of Rs.17,000/- may be set aside from the 2.50 lakh for purchase of toner, stationery, and other overhead charges and Rs.5,000/- may be paid to a administrative expenses.
- 500 students from III year UG programme may be selected for Soft Skills training. If needed II year UG students may be included in the training programme.
- Soft Skills training in Communication Skills, Personality Development, Presentation Skills, Language skills, CV/Resume writing and facing interviews may be conducted.
- Trainers may be identified from within the college, Corporates / soft skill trainers outside the college may be engaged as resource persons to impart training to students.
- An amount of **Rs. 400/-** (one hour) may be paid as honorarium to the trainers per session. 400 sessions x 500 students ( $400 \times 500 = 2,00,000$ ) may be conducted in April, May, June, July 2022. The training may be completed before 31.07.2022.
- The attendance of the student participants and that of the Soft Skills trainers (within college and from corporates) may be submitted in the attached format along with original vouchers, receipts, and Utilisation Certificate to reach Tamil Nadu State Council for Higher Education on or before 07.08.2022 without fail.

40 hrs



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அனுப்புநர்

முனைவர் (திருமதி). பி. சி. விஜயலட்சுமி,  
எம்.காம், எம்.பீ.ஏ., எம்.பீ.டீ., பி.எச்.டி.

முதல்வர்,  
அரசினர் மகளிர் கல்லூரி (தன்னாட்சி)  
கும்பகோணம் - 612 001.

பெறுநர்

Member Secretary,  
தமிழ்நாடு உயர்கல்வி மன்றம்,  
வேடி சென்னைக் கடன் கல்லூரி வளாகம்,  
காமராஜர் சாலை,  
சென்னை - 600 005

ந.க.எண்: 680 /உ/2018 நாள்: 22/11/2022

அர்யமா.

பொருள்: உயர்கல்வி துறை - அரசினர் மகளிர் கல்லூரி (த), கும்பகோணம் -  
தமிழ்நாடு உயர்கல்வி மன்றம் - SOFT SKILL TRAINING PROGRAM,  
2022-2023 - விபரம் - அனுப்புதல் - குறித்து.

பார்வை: சென்னை-5, உயர்கல்வி மன்ற மாத நக எண் 2027/2022/ப நாள் 24-05-2022

\*\*\*

இக்கல்லூரியில் 2022-2023ஆம் கல்வியாண்டில் நடைபெற்ற SOFT SKILL TRAINING PROGRAMME

REPORT விபரத்தினை இத்துடன் இணைத்து அனுப்பியுள்ளேன் என்பதை பரிசீலனை செய்து கொள்கிறேன்.

4 சி. விஜயலட்சுமி  
முனைவர்  
அரசினர் மகளிர் கல்லூரி (தன்னாட்சி)  
கும்பகோணம்.

4/11/22  
22/11/2022

- இணைப்பு: 1. மாணவியர்கள் வருகை சான்று நகல்  
2. பயிற்றுநர் வருகை சான்று நகல்  
3. தனிதகை செய்யப்பட்ட விபர நகல்  
4. புகைப்பட நகல்கள்  
5. தொகை வழங்கப்பட்ட பற்று சீட்டு நகல் (இரகீது)  
6. syllabus Copy

7 Report of the Programme



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## DEPARTMENT OF ENGLISH

### TANSCHE - Sponsored SOFT SKILLS COACHING- 2022

S.No	NAME	CLASS	DATE	HOURS	TOPIC
1.	Dr.Maria Mercy Amudha	III B.A Tamil S-I,II	06.06.2022 to 09.06.2022	8 hrs	Presentation Skills, Curriculum Vitae, Group Discussion, Presentation Skills
		III B.A English S-I,II	06.06.2022 to 09.06.2022	8 hrs	Presentation Skills, Curriculum Vitae, Group Discussion, Presentation Skills
		III B.A History E/M&T/M S-I,II	06.06.2022 to 09.06.2022	8 hrs	Presentation Skills, Curriculum Vitae, Group Discussion, Presentation Skills
		III B.A Economics E/M&T/M	06.06.2022 to 09.06.2022	8 hrs	Presentation Skills, Curriculum Vitae, Group Discussion, Presentation Skills
		III B.Com S-I,II	06.06.2022 to 09.06.2022	8 hrs	Presentation Skills, Curriculum Vitae, Group Discussion, Presentation Skills
		III B.Sc Maths E/M &T/M	06.06.2022 to 09.06.2022	8 hrs	Presentation Skills, Curriculum Vitae, Group Discussion, Presentation Skills
		III B.Sc Physics E/M &T/M	06.06.2022 to 09.06.2022	8 hrs	Presentation Skills, Curriculum Vitae, Group Discussion, Presentation Skills
		III B.Sc Chemistry E/M &T/M	06.06.2022 to 09.06.2022	8 hrs	Presentation Skills, Curriculum Vitae, Group Discussion, Presentation Skills
		III B.Sc Zoology E/M &T/M	06.06.2022 to 09.06.2022	9hrs	Presentation Skills, Curriculum Vitae, Group Discussion, Presentation Skills
		III B.Sc Geography E/M &T/M	06.06.2022 to 09.06.2022	9hrs	Presentation Skills, Curriculum Vitae, Group Discussion, Presentation Skills
		III B.Sc Computer Science	06.06.2022 to 09.06.2022	9hrs	Presentation Skills, Curriculum Vitae, Group Discussion, Presentation Skills
		III B.Sc Botany	06.06.2022 to 09.06.2022	9hrs	Presentation Skills, Curriculum Vitae, Group Discussion, Presentation Skills

Total Hours: 100 hrs



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S.No	NAME	CLASS	DATE	HOURS	TOPIC	
1.	Dr.RAJESWARI	III B.A	26.07.2022	5 <sup>th</sup> hour	2hrs	Self Introduction
		ENGLISH	27.07.2022	5 <sup>th</sup> hour	2hrs	Basic Grammar
		SHIFT I	28.07.2022	5 <sup>th</sup> hour	2hrs	Asking Information, Giving Information
			29.07.2022	5 <sup>th</sup> hour	1hr	Letter Writing
			01.08.2022	5 <sup>th</sup> hour	1hr	Pronunciation
			03.08.2022	5 <sup>th</sup> hour	1hr	E.Mail
			04.08.2022	5 <sup>th</sup> hour	1hr	Curriculum Vitae, Resume preparation
			10.08.2022	5 <sup>th</sup> hour	1hr	Asking Directions
			11.08.2022	5 <sup>th</sup> hour	1hr	Giving Directions
			12.08.2022	5 <sup>th</sup> hour	1hr	Report Writing

G.Rajeswari	IIIB.A History E/M Shift I	01.06.2022	5hrs	Self Introduction, Basic Grammar
	IIIB.A History T/M Shift I			
	IIIB.A History E/M Shift II			
	IIIB.A History T/M Shift II			
	IIIB.Sc.Geography E/M&T/M	02.06.2022	5hrs	Letter writing, Pronunciation, E.Mail
	IIIB.A History E/M Shift I			
	IIIB.A History T/M Shift I			
	IIIB.A History E/M Shift I			
	IIIB.A History T/M Shift I	03.06.2022	5hrs	Asking Information, Giving Information, Asking Directions, Giving Directions
	IIIB.Sc.Geography E/M&T/M			
	IIIB.A History E/M Shift I			
	IIIB.A History T/M Shift I			
	IIIB.A History E/M Shift I	04.06.2022	6hrs	Curriculum Vitae, Resume Preparation
	IIIB.A History T/M Shift I			
	IIIB.A History E/M Shift I			
	IIIB.A History T/M Shift I			
	IIIB.Sc.Geography E/M&T/M			

Total Hours 34 Hrs



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S.No	NAME	CLASS	DATE	HOURS	TOPIC	
2.	C.TAMILARASI	III B.A Economics E/M	26.07.2022	5 <sup>th</sup> hour	2hrs	Self Introduction
			27.07.2022	5 <sup>th</sup> hour	2hrs	Basic Grammar
			28.07.2022	5 <sup>th</sup> hour	2hrs	Asking Information, Giving Information
			29.07.2022	5 <sup>th</sup> hour	1hr	Letter Writing
			01.08.2022	5 <sup>th</sup> hour	1hr	Pronunciation
			03.08.2022	5 <sup>th</sup> hour	1hr	E.Mail
			04.08.2022	5 <sup>th</sup> hour	1hr	Curriculum Vitae, Resume preparatio
			10.08.2022	5 <sup>th</sup> hour	1hr	Asking Directions
			11.08.2022	5 <sup>th</sup> hour	1hr	Giving Directions
			12.08.2022	5 <sup>th</sup> hour	1hr	Report Writing

S.No	NAME	CLASS	DATE	HOURS	TOPIC
	C.Tamilarasi	III B.Com S-I,II	01.06.2022	4hrs	Self Introduction
		III B.Sc Maths E/M& T/M			
		III B.Com S-I,II	02.06.2022	4hrs	Basic Grammar
		III B.Sc Maths E/M& T/M			
		III B.Com S-I,II	03.06.2022	4hrs	Letter writing
		III B.Sc Maths E/M& T/M			
		III B.Com S-I,II	04.06.2022	4hrs	Pronunciation, E.Mail
		III B.Sc Maths E/M& T/M			
		III B.Com S-I,II	06.06.2022	4hrs	Curriculum Vitae, Resume Preparation
		III B.Sc Maths E/M& T/M			
		III B.Com S-I,II	07.06.2022	4hrs	Asking Directions, Giving Directions
		III B.Sc Maths E/M& T/M			
		III B.Com S-I,II	08.06.2022	4hrs	Asking Information, Giving Information
		III B.Sc Maths E/M& T/M			
III B.Com S-I,II	09.06.2022	3hrs	Asking Information, Giving Information		
III B.Sc Maths E/M& T/M					

Total Hours 44 Hrs



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S.No	NAME	CLASS	DATE	HOURS		TOPIC
3.	S.AISWARYA	III B.A	26.07.2022	5 <sup>th</sup> hour	2hrs	Self Introduction
		Commerce	27.07.2022	5 <sup>th</sup> hour	2hrs	Basic Grammar
		Shift -I	28.07.2022	5 <sup>th</sup> hour	2hrs	Asking Information, Giving Information
			29.07.2022	5 <sup>th</sup> hour	1hr	Letter Writing
			01.08.2022	5 <sup>th</sup> hour	1hr	Pronunciation
			03.08.2022	5 <sup>th</sup> hour	1hr	E.Mail, Report writing
			04.08.2022	5 <sup>th</sup> hour	1hr	Curriculum Vitae, Resume preparation
			10.08.2022	5 <sup>th</sup> hour	1hr	Asking Directions
			11.08.2022	5 <sup>th</sup> hour	1hr	Giving Directions

S.No	NAME	CLASS	DATE	HOURS	TOPIC
	S.Aiswarya	III B.A English S-I,II	01.06.2022	5hrs	Basic Grammar
		III B.Sc CS S-I,II			
		III B.A English S-I,II	02.06.2022	5hrs	Letter writing Curriculum Vitae, Resume Preparation
		III B.Sc CS S-I,II			
		III B.A English S-I,II	03.06.2022	5hrs	Pronunciation, E.Mail
		III B.Sc CS S-I,II			
III B.A English S-I,II	04.06.2022	5hrs	Asking Information, Giving Information		
III B.Sc CS S-I,II					

Total Hours - 32 Hrs



  
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S.No	NAME	CLASS	DATE	HOURS		TOPIC
4.	M.KASIAMMAL	III B.A ECONOMICS T/M	26.07.2022	5 <sup>th</sup> hour	2hrs	Self Introduction
			27.07.2022	5 <sup>th</sup> hour	2hrs	Basic Grammar
			28.07.2022	5 <sup>th</sup> hour	2hrs	Asking Information, Giving Information
			29.07.2022	5 <sup>th</sup> hour	1hr	Letter Writing, Pronunciation
			01.08.2022	5 <sup>th</sup> hour	1hr	E.Mail, Report Writing
			03.08.2022	5 <sup>th</sup> hour	1hr	Curriculum Vitae, Resume preparation
			04.08.2022	5 <sup>th</sup> hour	1hr	Asking Directions, Giving Directions

Total Hours 10 hrs



  
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S.No	NAME	CLASS	DATE	HOURS	TOPIC
5.	N.EZHILARASI	III B.A TAMIL SHIFT I	26.07.2022	5 <sup>th</sup> hour 2hrs	Self Introduction
			27.07.2022	5 <sup>th</sup> hour 2hrs	Basic Grammar
			28.07.2022	5 <sup>th</sup> hour 2hrs	Asking Information,
					Giving Information
			29.07.2022	5 <sup>th</sup> hour 1hr	Letter Writing
			01.08.2022	5 <sup>th</sup> hour 1hr	Pronunciation
			02.08.2022	5 <sup>th</sup> hour 1hr	E.Mail
			04.08.2022	5 <sup>th</sup> hour 1hr	Curriculum Vitae, Resume preparation
			10.08.2022	5 <sup>th</sup> hour 1hr	Asking Directions
			11.08.2022	5 <sup>th</sup> hour 1hr	Giving Directions
12.08.2022	5 <sup>th</sup> hour 1hr	Report Writing			

Total Hours 13 hrs



  
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6.	A.PONNI	III B.Sc	26.07.2022	5 <sup>th</sup> hour	2hrs	Self Introduction	
		Geography E/M &T/M	27.07.2022	5 <sup>th</sup> hour	2hrs	Basic Grammar	
			28.07.2022	5 <sup>th</sup> hour	2hrs	Asking Information, Giving Information	
				29.07.2022	5 <sup>th</sup> hour	1hr	Letter Writing
				01.08.2022	5 <sup>th</sup> hour	1hr	Pronunciation
				03.08.2022	5 <sup>th</sup> hour	1hr	E.Mail
				04.08.2022	5 <sup>th</sup> hour	1hr	Curriculum Vitae, Resume preparation
				10.08.2022	5 <sup>th</sup> hour	1hr	Asking Directions
				11.08.2022	5 <sup>th</sup> hour	1hr	Giving Directions
				12.08.2022	5 <sup>th</sup> hour	1hr	Report Writing

Total Hours 13 hrs



  
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S.No	NAME	CLASS	DATE	HOURS		TOPIC
7.	A.INDIRA	III B.A	26.07.2022	5 <sup>th</sup> hour	2hrs	Self Introduction
		HISTORY	27.07.2022	5 <sup>th</sup> hour	2hrs	Basic Grammar
		E/M	28.07.2022	5 <sup>th</sup> hour	2hrs	Asking Information,
						Giving Information
		29.07.2022	5 <sup>th</sup> hour	1hr	Letter Writing	
		01.08.2022	5 <sup>th</sup> hour	1hr	Pronunciation	
		02.08.2022	5 <sup>th</sup> hour	1hr	E.Mail	
		04.08.2022	5 <sup>th</sup> hour	1hr	Curriculum Vitae, Resume preparation	
		10.08.2022	5 <sup>th</sup> hour	1hr	Asking Directions	
		11.08.2022	5 <sup>th</sup> hour	1hr	Giving Directions	
12.08.2022	5 <sup>th</sup> hour	1hr	Report Writing			

Total Hours 13 hrs



  
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S.No	NAME	CLASS	DATE	HOURS	TOPIC	
8.	M.SUGANYA DEVI	III B.A	26.07.2022	5 <sup>th</sup> hour	2hrs	Self Introduction
		HISTORY	27.07.2022	5 <sup>th</sup> hour	2hrs	Basic Grammar
		T/M	28.07.2022	5 <sup>th</sup> hour	2hrs	Asking Information,
						Giving Information
		29.07.2022	5 <sup>th</sup> hour	1hr	Letter Writing	
		01.08.2022	5 <sup>th</sup> hour	1hr	Pronunciation	
		02.08.2022	5 <sup>th</sup> hour	1hr	E.Mail	
		04.08.2022	5 <sup>th</sup> hour	1hr	Curriculum Vitae, Resume preparation	
		10.08.2022	5 <sup>th</sup> hour	1hr	Asking Directions	
		11.08.2022	5 <sup>th</sup> hour	1hr	Giving Directions	
12.08.2022	5 <sup>th</sup> hour	1hr	Report Writing			

Total Hours 13hrs



  
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S.No	NAME	CLASS	DATE	HOURS		TOPIC
9.	P.NITHYA	II B.Sc	11.08.2022	5 <sup>th</sup> hour	2hrs	Self Introduction
		MATHS	12.08.2022	5 <sup>th</sup> hour	2hrs	Basic Grammar
		E/M&T/M	16.08.2022	5 <sup>th</sup> hour	2hrs	Asking Information,
						Giving Information
		17.08.2022	5 <sup>th</sup> hour	1hr	Letter Writing	
		18.08.2022	5 <sup>th</sup> hour	1hr	Pronunciation	
		22.08.2022	5 <sup>th</sup> hour	1hr	E.Mail	
		23.08.2022	5 <sup>th</sup> hour	1hr	Curriculum Vitae, Resume preparation	
		24.08.2022	5 <sup>th</sup> hour	1hr	Asking Directions	
25.08.2022	5 <sup>th</sup> hour	1hr	Giving Directions			

Total Hours 12hrs



  
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S.No	NAME	CLASS	DATE	HOURS		TOPIC
10.	G.KAMATCHI	II B.Sc ZOO, BOTONY, CS SHIFT II	11.08.2022	5 <sup>th</sup> hour	3hrs	Self Introduction
			12.08.2022	5 <sup>th</sup> hour	3hrs	Basic Grammar
			16.08.2022	5 <sup>th</sup> hour	3hrs	Asking Information, Giving Information
			17.08.2022	5 <sup>th</sup> hour	3hrs	Letter Writing
			18.08.2022	5 <sup>th</sup> hour	3hrs	Pronunciation
			22.08.2022	5 <sup>th</sup> hour	3hrs	E.Mail
			23.08.2022	5 <sup>th</sup> hour	3hrs	Curriculum Vitae, Resume preparation
			24.08.2022	5 <sup>th</sup> hour	2hrs	Asking Directions
			25.08.2022	5 <sup>th</sup> hour	2hrs	Giving Directions

Total Hours 25 hrs



  
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S.No	NAME	CLASS	DATE	HOURS		TOPIC
11.	T.S.Maheswari De Lakshmi	II B.Sc Physics, Chemistry, C.S -SHIFT I	11.08.2022	5 <sup>th</sup> hour	3hrs	Self Introduction
			12.08.2022	5 <sup>th</sup> hour	3hrs	Basic Grammar
			16.08.2022	5 <sup>th</sup> hour	3hrs	Asking Information, Giving Information
			17.08.2022	5 <sup>th</sup> hour	3hrs	Letter Writing
			18.08.2022	5 <sup>th</sup> hour	3hrs	Pronunciation
			22.08.2022	5 <sup>th</sup> hour	3hrs	E.Mail
			23.08.2022	5 <sup>th</sup> hour	3hrs	Curriculum Vitae, Resume preparation
			24.08.2022	5 <sup>th</sup> hour	2hrs	Asking Directions
			25.08.2022	5 <sup>th</sup> hour	2hrs	Giving Directions

Total Hours 25 hrs



  
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S.No	NAME	CLASS	DATE	HOURS	TOPIC
				I,II,III	
12.	T.Sudha	III B.Sc Physics E/M & T/M	01.06.2022	4hrs	Self Introduction, Basic Grammar
		III B.Sc Chemistry E/M& T/M			
		III B.Sc Physics E/M & T/M	02.06.2022	4hrs	Asking Information, Giving Information
		III B.Sc Chemistry E/M& T/M			
		III B.Sc Physics E/M & T/M	03.06.2022	4hrs	Letter writing, Curriculum Vitae, Resume Preparation
		III B.Sc Chemistry E/M& T/M			
		III B.Sc Physics E/M & T/M	04.06.2022	5hrs	Pronunciation, E.Mail
		III B.Sc Chemistry E/M& T/M			
		III B.Sc Physics E/M & T/M	06.06.2022	5hrs	Asking Directions, Giving Directions
		III B.Sc Chemistry E/M& T/M			
		III B.Sc Chemistry E/M& T/M			

Total Hours 22 hrs



  
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S.No	NAME	CLASS	DATE	HOURS	TOPIC
				I,II,III	
13	A.Vasanthi	III B.Sc Zoology E/M ,T/M	01.06.2022	4hrs	Self Introduction, Basic Grammar
		III B.Sc Botony			
		III B.Sc Zoology E/M ,T/M	02.06.2022	4hrs	Asking Information, Giving Information
		III B.Sc Botony			
		III B.Sc Zoology E/M ,T/M	03.06.2022	4hrs	Letter writing, Curriculum Vitae, Resume Preparation
		III B.Sc Botony			
		III B.Sc Zoology E/M ,T/M	04.06.2022	5hrs	Pronunciation, E.Mail
		III B.Sc Botony			
III B.Sc Zoology E/M ,T/M	06.06.2022	5hrs	Asking Directions, Giving Directions		
III B.Sc Botony					

Total Hours 22 hrs



  
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S.No	NAME	CLASS	DATE	HOURS	TOPIC
				I,II,III	
14.	S.Praba	III B.A Economics E/M ,T/M	01.06.2022	4hrs	Self Introduction, Basic Grammar
		III B.A Tamil S-I,II			
		III B.A Economics E/M ,T/M	02.06.2022	4hrs	Asking Information, Giving Information
		III B.A Tamil S-I,II			
		III B.A Economics E/M ,T/M	03.06.2022	4hrs	Letter writing, Curriculum Vitae, Resume Preparation
		III B.A Tamil S-I,II			
		III B.A Economics E/M ,T/M	04.06.2022	5hrs	Pronunciation, E.Mail
		III B.A Tamil S-I,II			
III B.A Economics E/M ,T/M	06.06.2022	5hrs	Asking Directions, Giving Directions		
III B.A Tamil S-I,II					

Total Hours 22 hrs



  
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